

**CITY OF CLAYTON, MISSOURI
NON-UNIFORMED EMPLOYEES RETIREMENT FUND
MEETING MINUTES OF THE BOARD OF TRUSTEES
November 9, 2015
4:00 P.M.**

A meeting of the City of Clayton Board of Trustees of the Non-Uniformed Employees Retirement Fund was held on Monday, November 9, 2015 at 4:00 P.M. at the offices of Asset Consulting Group, 231 South Bemiston Avenue, 14th Floor, Clayton, MO 63105.

1. CALL TO ORDER

2. ROLL CALL

Roll call was taken and the following members were present:

Present: Richard Hummell, Chairman
Kathy Brooks-Maness, Member Representative
Joanne Boulton, Alderman
Steve Singer, Citizen Representative
Alex Berger III, Alderman

Also present: Janet Watson, Director of Finance & Administration
Rita Smith, Recording Secretary
Haley Rives, Asset Consulting Group
Nathan Burk, Asset Consulting Group
Steve Siepman, Buck Consulting

Not present: Mike DeBarry, Member Representative

3. APPROVAL OF MINUTES – May 11, 2015

Chairman Hummell asked if there was a motion to approve the minutes from the May 11, 2015 meeting. Joanne Boulton made a motion and Alex Berger seconded the motion to approve the minutes as presented. The motion carried by voice vote.

4. ACTUARIAL REPORT – Steve Siepman, Buck Consultants

Steve Siepman presented the annual actuarial valuation report. The same actuarial assumptions were used as in the previous year's report. The report stated the funded status was 85.3% which is slightly increased from last year. There was general discussion regarding mortality tables and the amortization of the unfunded liability. Joanne Boulton made a motion and Steve Singer seconded the motion to approve the report as presented. The motion carried by voice vote.

5. DISCUSSION REGARDING ACTUARIAL BENEFIT CALCULATION METHODS – Steve Siepman, Buck Consulting and Janet Watson

Steve Siepman presented the Board with a comparison of the calculations from two different parts of the plan for the optional or alternative form of benefit calculation. This is the calculation to cover a spouse or contingent annuitant. Several different retiree and contingent annuitant age combinations were used and the suggested enhancement was the better option

for the employee under each calculation and employees have been allowed to make this choice. This problem was caused by strict percentages having been written into one part of the plan at some point in the past, but the mortality tables had changed significantly since that time causing a difference in calculations. The comparison demonstrated that the two areas of the plan code were in conflict and the preference is to amend the plan to provide the “actuarial equivalent” for those calculations so that the result is the same, and the plan liability is the same no matter the choice of benefit. The Board agreed that this change improved the plan document. Janet Watson offered to provide a plan amendment for review at the next meeting that if approved, would then be presented to the Board of Aldermen for approval.

6. FINANCIAL ADVISOR REPORT - Haley Rives, Asset Consulting Group

Haley Rives and Nathan Burk, from Asset Consulting Group, provided a brief presentation of the Investment Performance Review for the quarter ended September 30, 2015. The value of the plan at that time was \$14.4 million. There was general discussion and Ms. Rives and Mr. Burk responded to Board questions.

7. ADJOURNMENT

There being no further business, the Board adjourned the meeting at 5:10 p.m.

Respectfully Submitted,

Rita Smith, Recording Secretary

Richard Hummell II, Chairman